

Type of Account: Business Personal
 MMA NOW DDA Iolta Savings CD Term: _____

Business Information:

Name: _____ Physical Address: _____
Reporting TIN: _____
Home Phone: _____ Mailing Address: _____
Business Phone: _____
Nature of Business: _____ Email Address: _____

Consumer/Signers Information:

Signer #1 Name: _____ **Signer #2 Name:** _____
Physical Address: _____ Physical Address: _____
Email Address: _____ Email Address: _____
Social Security #: _____ Social Security #: _____
Occupation/Employer: _____ Occupation/Employer: _____
Phone (H) _____ (W) _____ Phone (H) _____ (W) _____
Cell Phone: _____ Date of Birth: _____ Cell Phone: _____ Date of Birth: _____
Drivers license: State, #, Issue & Exp Dates: _____ Drivers license: State, #, Issue & Exp Dates: _____
Second ID: Type of ID, #, Issue & Exp Dates: _____ Second ID: Type of ID, #, Issue & Exp Dates: _____

Signer #3 Name: _____ **Signer #4 Name:** _____
Physical Address: _____ Physical Address: _____
Email Address: _____ Email Address: _____
Social Security #: _____ Social Security #: _____
Occupation/Employer: _____ Occupation/Employer: _____
Phone (H) _____ (W) _____ Phone (H) _____ (W) _____
Cell Phone: _____ Date of Birth: _____ Cell Phone: _____ Date of Birth: _____
Drivers license: State, #, Issue & Exp Dates: _____ Drivers license: State, #, Issue & Exp Dates: _____
Second ID: Type of ID, #, Issue & Exp Dates: _____ Second ID: Type of ID, #, Issue & Exp Dates: _____

For Bank Use

Sales Officer: _____

Relationship Officer: _____

**Required
Documentation**

Corporation (Nevada)

Articles of Incorporation
IRS Form SS-4 (TIN)
Amendments to Articles
Corporate Charter
Bylaws (if applicable)
Fictitious Firm Name (if applicable)

Limited Liability Company (LLC)

Articles of Organization
IRS Form SS-4 (TIN)
Certificate of LLC
Fictitious Firm Name (if applicable)
Management Agreement (if applicable)
Operating Agreement (if applicable)

Limited Liability Partnership (LLP)

Partnership Agreement
IRS Form SS-4 (TIN)
Fictitious Firm Name (if applicable)
Certificate of Partnership

Partnership

Partnership Agreement
IRS Form SS-4 (TIN)
Fictitious Firm Name (if applicable)

HOA

Articles of Association
IRS Form SS-4 (TIN)
List of Officers
Signed minutes if appointing new officers
Association Bylaws or
Management Agreement

Informal Trust (Living/Family)

Tax Identification Number
Trust Papers/Certification of Trust

Sole Proprietor

Tax Identification Number
Fictitious Firm Name (if applicable)

Unincorporated Association

Minutes of the Meeting
IRS Form SS-4 (TIN)

Non-Profit Organization

IRS Form SS-4 (TIN)
501 © 3 Designation
Other documents relative to the
type of business

Additional Products & Services Needed

For Bank Use

- | | | |
|--|---|---|
| <input type="checkbox"/> ACH | <input type="checkbox"/> Electronic Services Agreement (Online Banking) | |
| <input type="checkbox"/> Account Analysis | <input type="checkbox"/> Facsimile Agreement | <input type="checkbox"/> Positive Pay |
| <input type="checkbox"/> Account Reconciliation | <input type="checkbox"/> Funds Transfer Agreement | <input type="checkbox"/> Remote Capture Deposit |
| <input type="checkbox"/> Bank to Bank Transfers (personal accounts only) | <input type="checkbox"/> Lockbox | <input type="checkbox"/> Safe Deposit Box |
| <input type="checkbox"/> CD Rom Statements | <input type="checkbox"/> Merchant Service (referral) | <input type="checkbox"/> Vault Services / Armored Car |
| <input type="checkbox"/> Courier Service | <input type="checkbox"/> OFX Direct Line | <input type="checkbox"/> Personal/Business Visa (TIB) |
| <input type="checkbox"/> Debit Card | <input type="checkbox"/> Online Wires | <input type="checkbox"/> Zero Balance Accounts |

Check Order - Personal & Business

For Bank Use

- Personal: Single Duplicate Starting check #: _____ Color: _____
- Business: Single 3 to a page Starting check #: _____ Color: _____
- Laser Checks Style: _____ Office Software Sytem: _____
- Color: _____ Starting Check#: _____
- Deposit Slips: Single Duplicate Triplicate
- Endorsment Stamp: Yes No
- Temporary Checks and Deposit Slips: Quantity _____